PERKESO SELF-EMPLOYMENT SOCIAL SECURITY SCHEME

SOCIAL SECURITY ORGANISATION

Menara PERKESO,
No. 281, Jalan Ampang,
50538 Kuala Lumpur

1-300-22-8000

Quick Start Guide

Version 2017-05-19

matrix.perkeso.gov.my

What is PERKESO Self-Employment Social Security Scheme?

- The Self-Employment Social Security Scheme for self-employed took effect on 1 June 2017. This social protection was accorded under the provisions of the Self- Employment Social Security Act 2017 (Act 789).

- The Self-Employed Employment Injury Scheme protection for monthly or annually is based on the date and time of contribution paid and certified through the receipt of the contribution payment.

- This Scheme provides protection to self-employed insured persons from employment injuries including occupational diseases and accidents during work-related activities. This Scheme also provides cash benefits to self-employed insured persons and their dependents besides providing medical care, physical rehabilitation and vocational training.

What is MATRIX Self-Employment Social Security Scheme Portal?

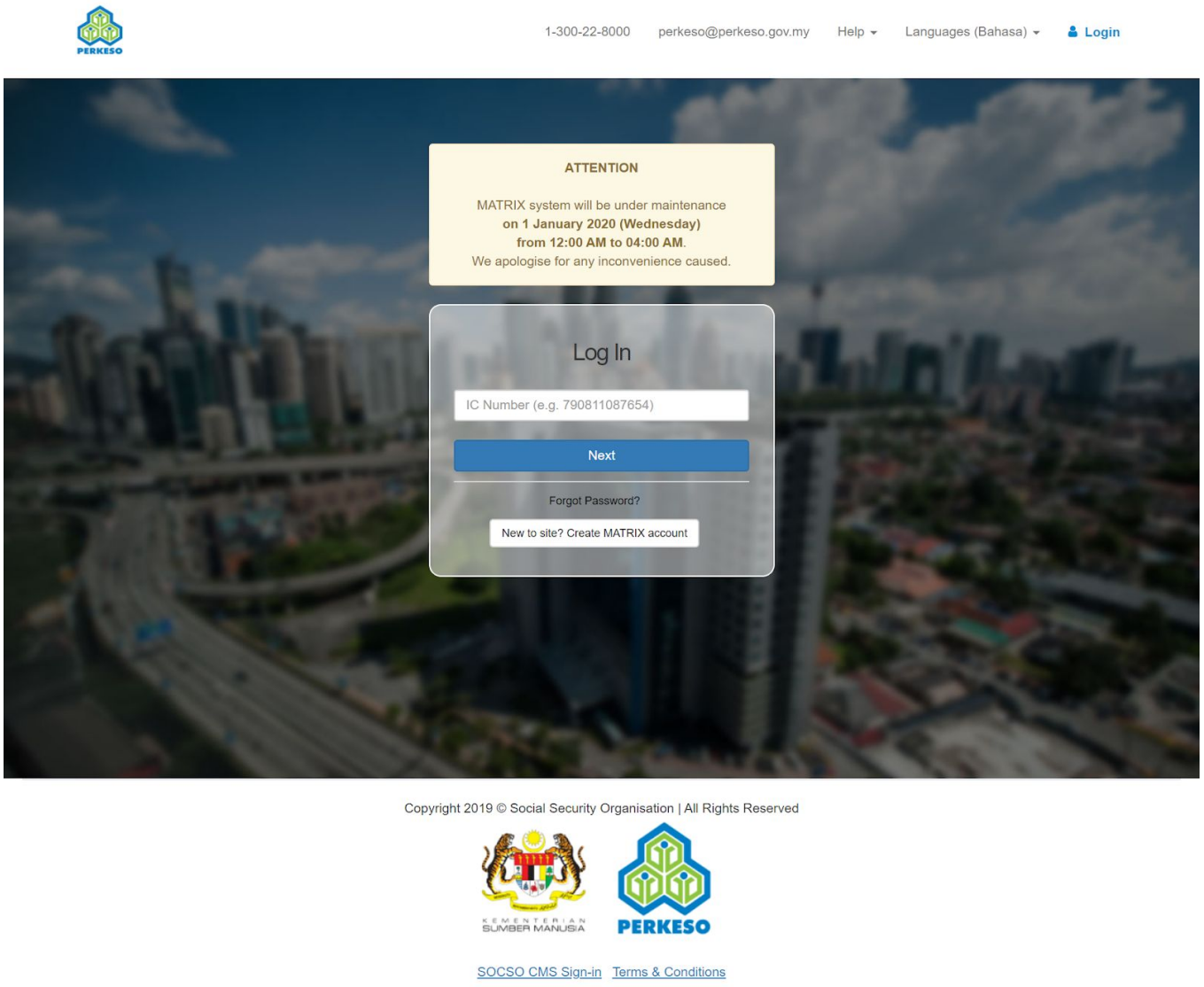
- MATRIX is an integrated PERKESO portal that provides 360^0 view to all contributors for viewing, tracking and making contributions.
- MATRIX provided for self-employed to perform transactions online.
- It allows self-employed to do registration and payment.
- URL: matrix.perkeso.gov.my

First Time Log in

First Time Login is applicable to those who have not yet signed up MATRIX account

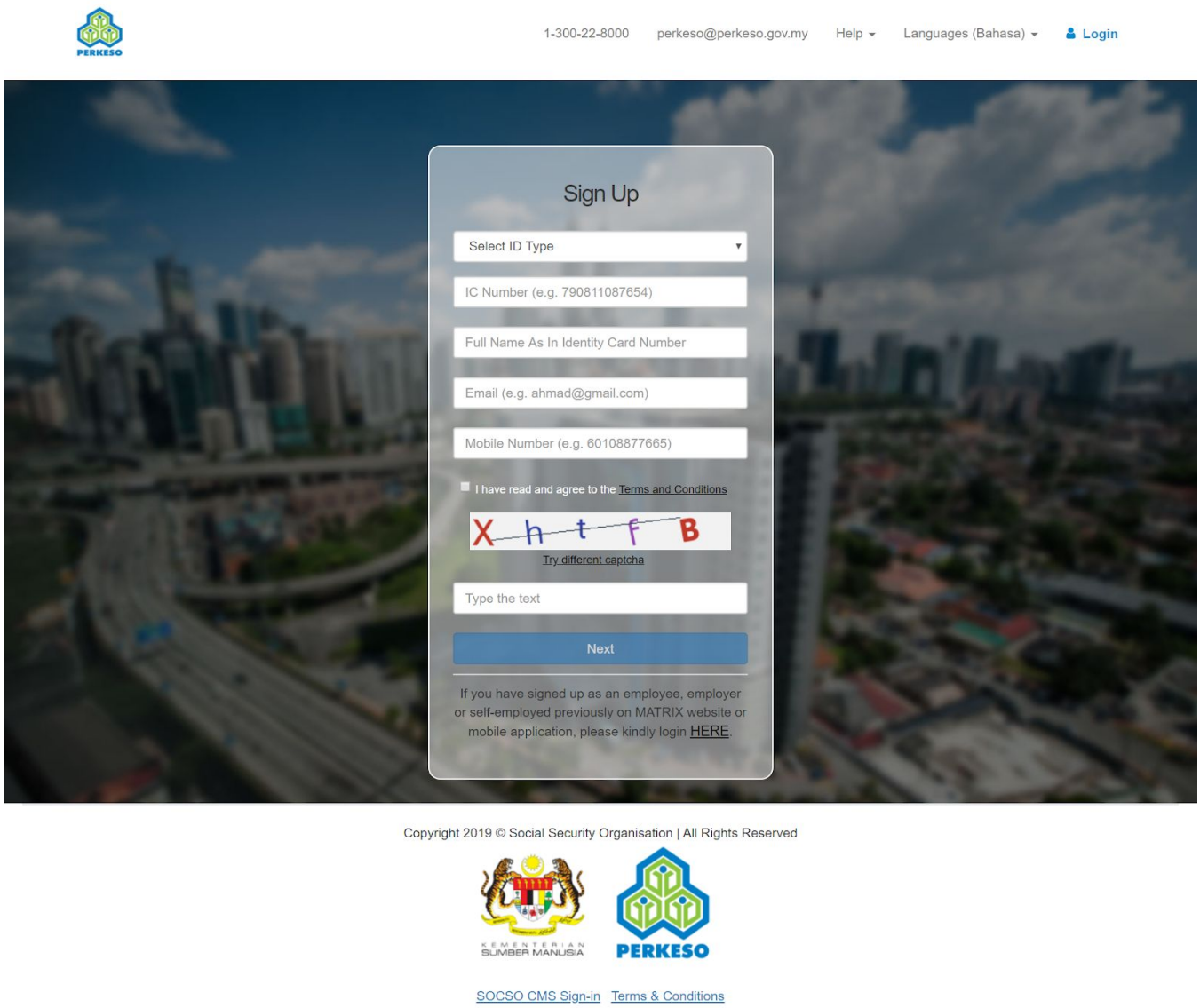
User whose has signed up MATRIX account should omit this section

01. First Time Log in



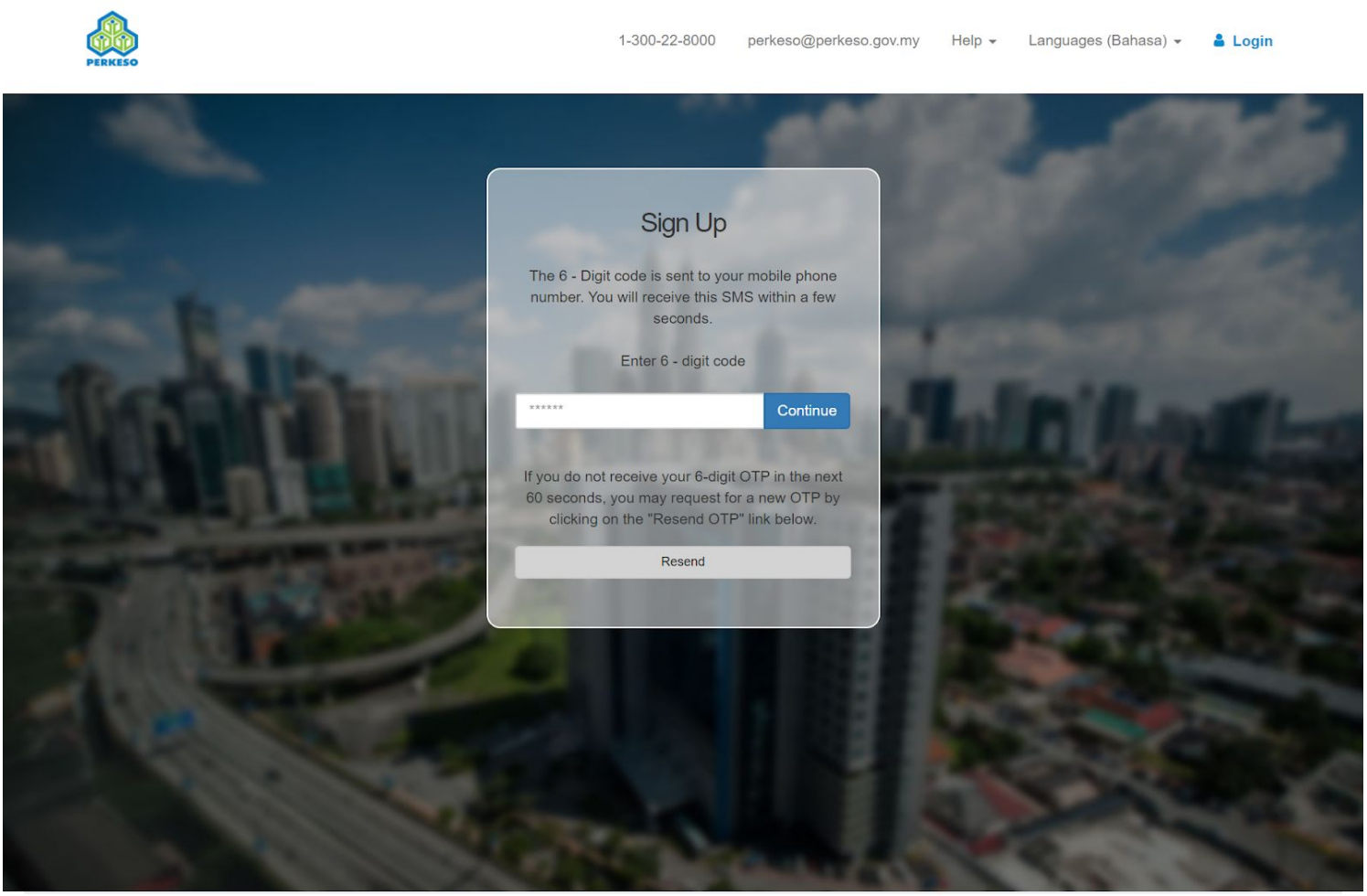
1. Click on the **"New to the site? Create MATRIX account"** to create MATRIX account

02. Sign Up Page



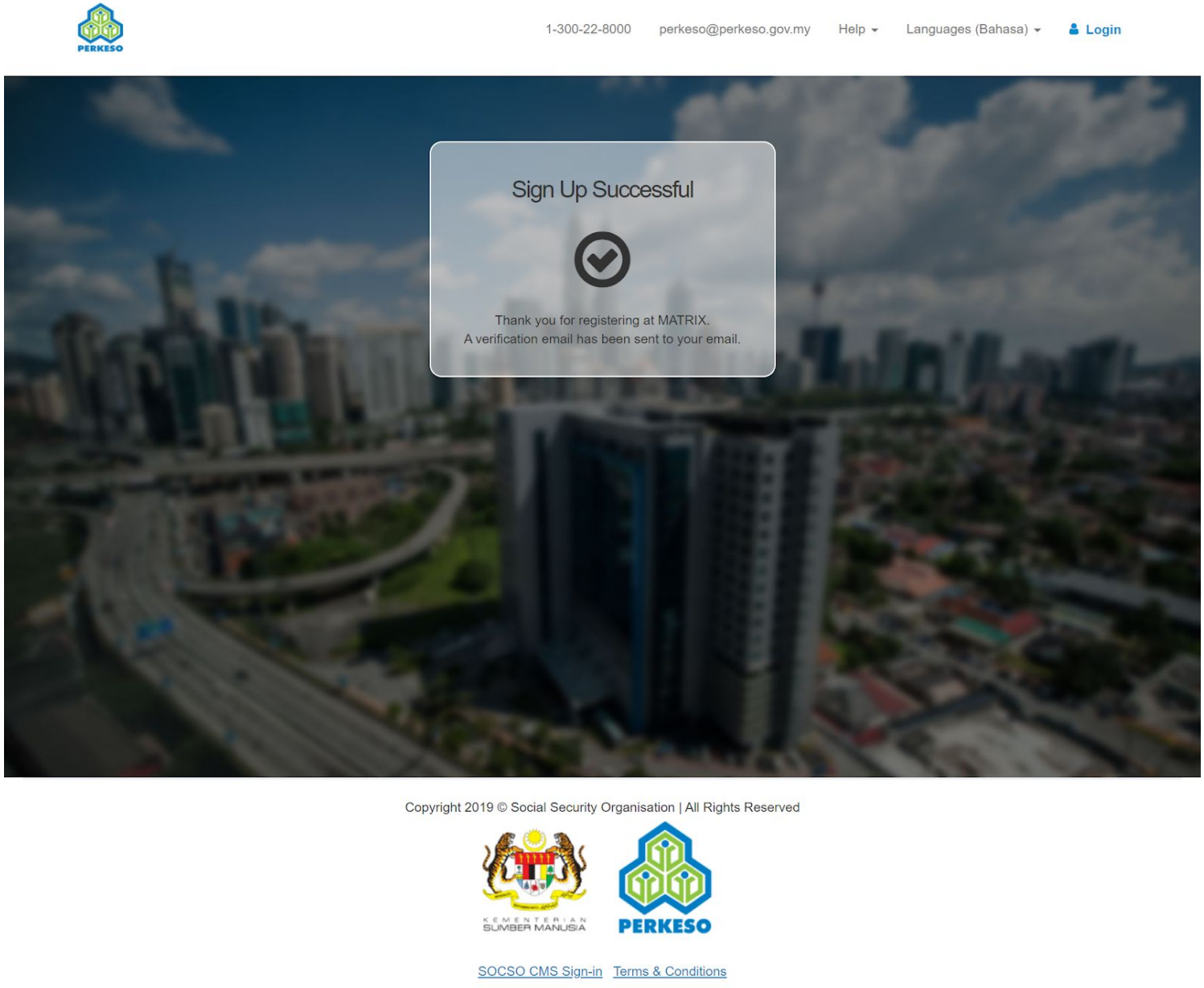
1. Fill in all required information.
2. Checked to agree **Term and Condition**.
3. Click the check box "**I'm not a robot**'.
4. Click on the '**Next**' button to continue.
5. An OTP token will be sent to the provided mobile number.

03. Sign Up – OTP Verification



1. An **OTP token** is sent to the provided mobile number. Click 'Resend' button if OTP token not yet arrive after 30 minutes.
2. Enter the received **OTP number**.
3. Click **Continue** button to continue.

04. Sign Up - Verification Link send to Email

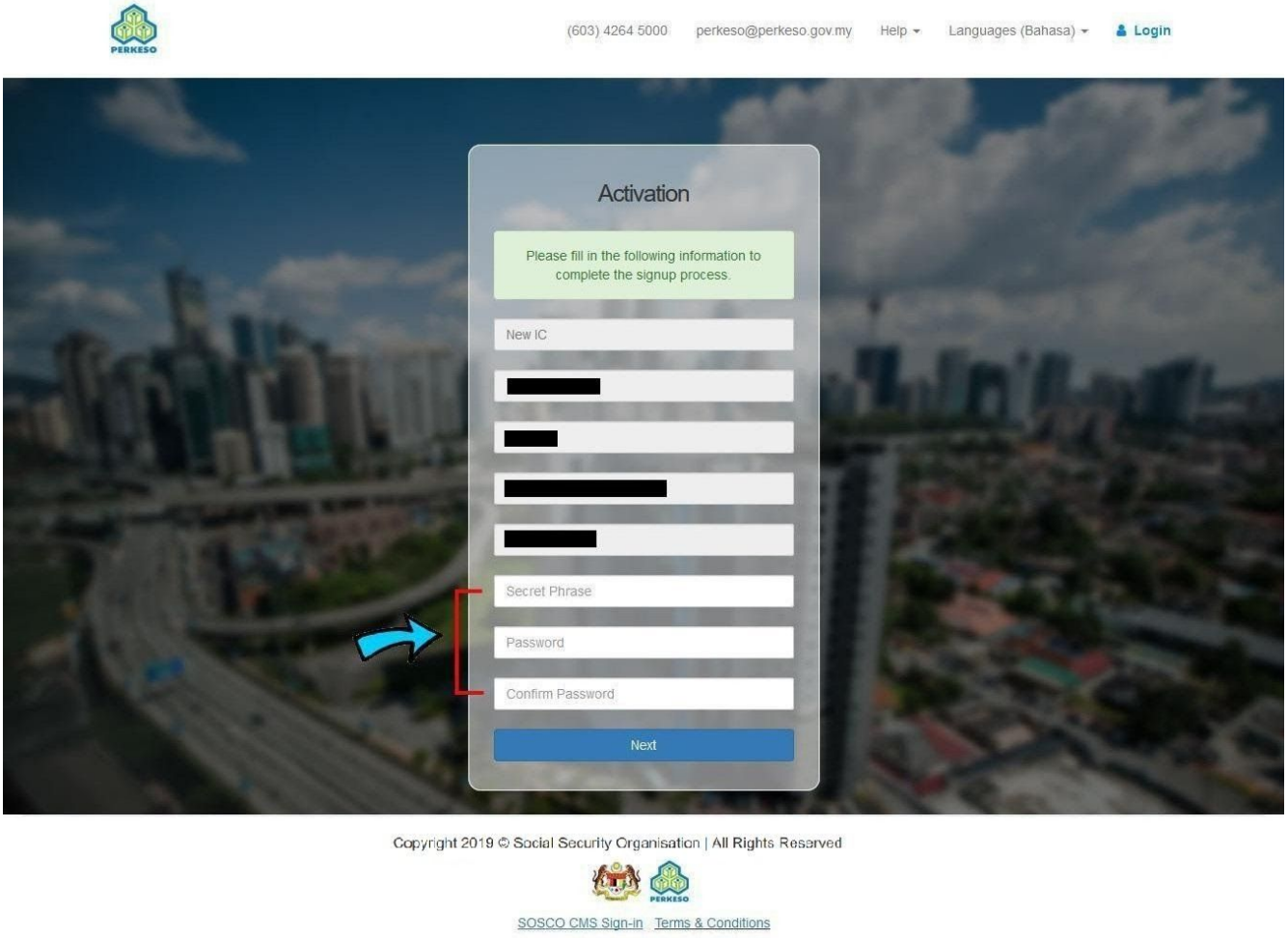


1. Upon successful OTP.
2. **Sign Up success message** will be displayed.
3. **Verification link** is sent to your Email.

05. Email - Verification Link

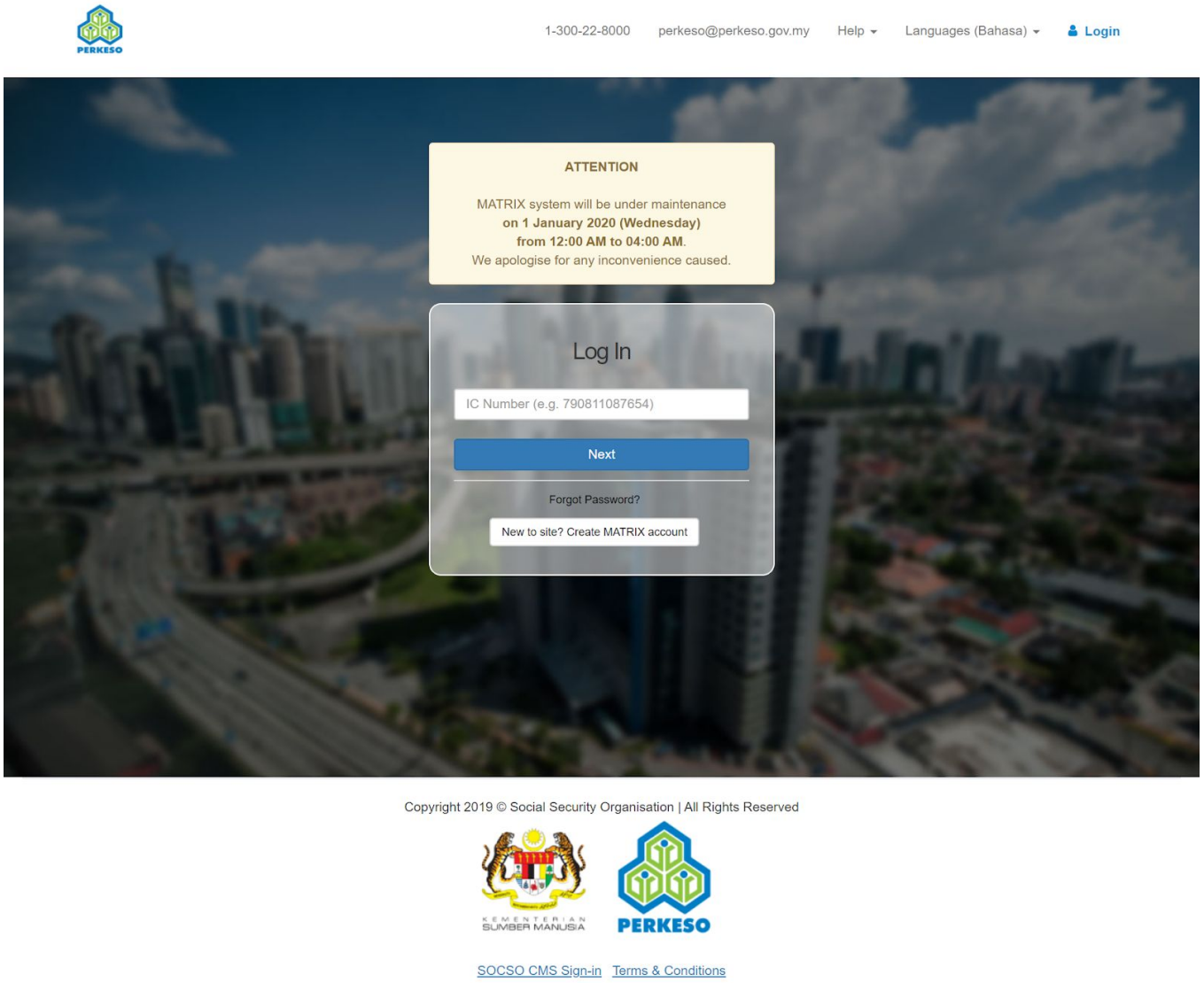
1. Click at **disini** or click the long **URL**.
2. The link will bring to MATRIX page to complete the **activation** process.

06. Account Activation



1. Verification link will bring you to this page.
2. All your details will be filled except, **Secret Phrase, Password, & Password Confirm.**
3. Fill up all the missed-out details and press **Next.**
4. You will be redirected to **Log In** page.
5. **Success!** You have joined the MATRIX.

07. Log in



1. Enter your **IC number** and press **Next**.

MATRIX Self-Employment Social Security Scheme Portal
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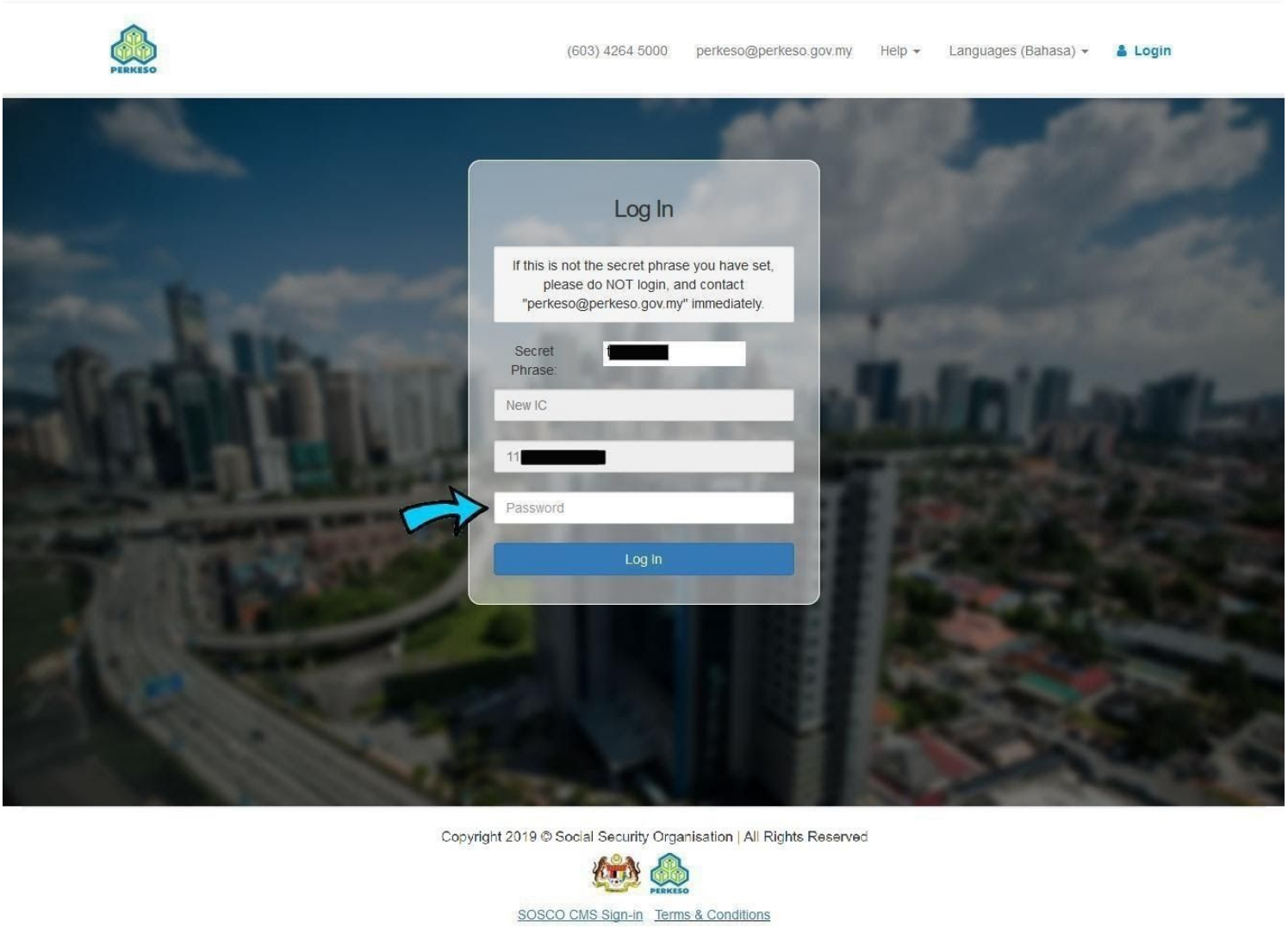
08. Login - Enter Password



1. Read the **note** above the *secret phrase.*
2. If the **Secret Phrase** is correct, proceed to enter the **password**.
3. Enter your **Password**.
4. Click **Log in**.
5. **Success!** You have joined the MATRIX.

Registration &Payment

An online banking account is needed for online payment

Protection commences upon payment accepted and receipt issued

MATRIX Self-Employment Social Security Scheme Portal
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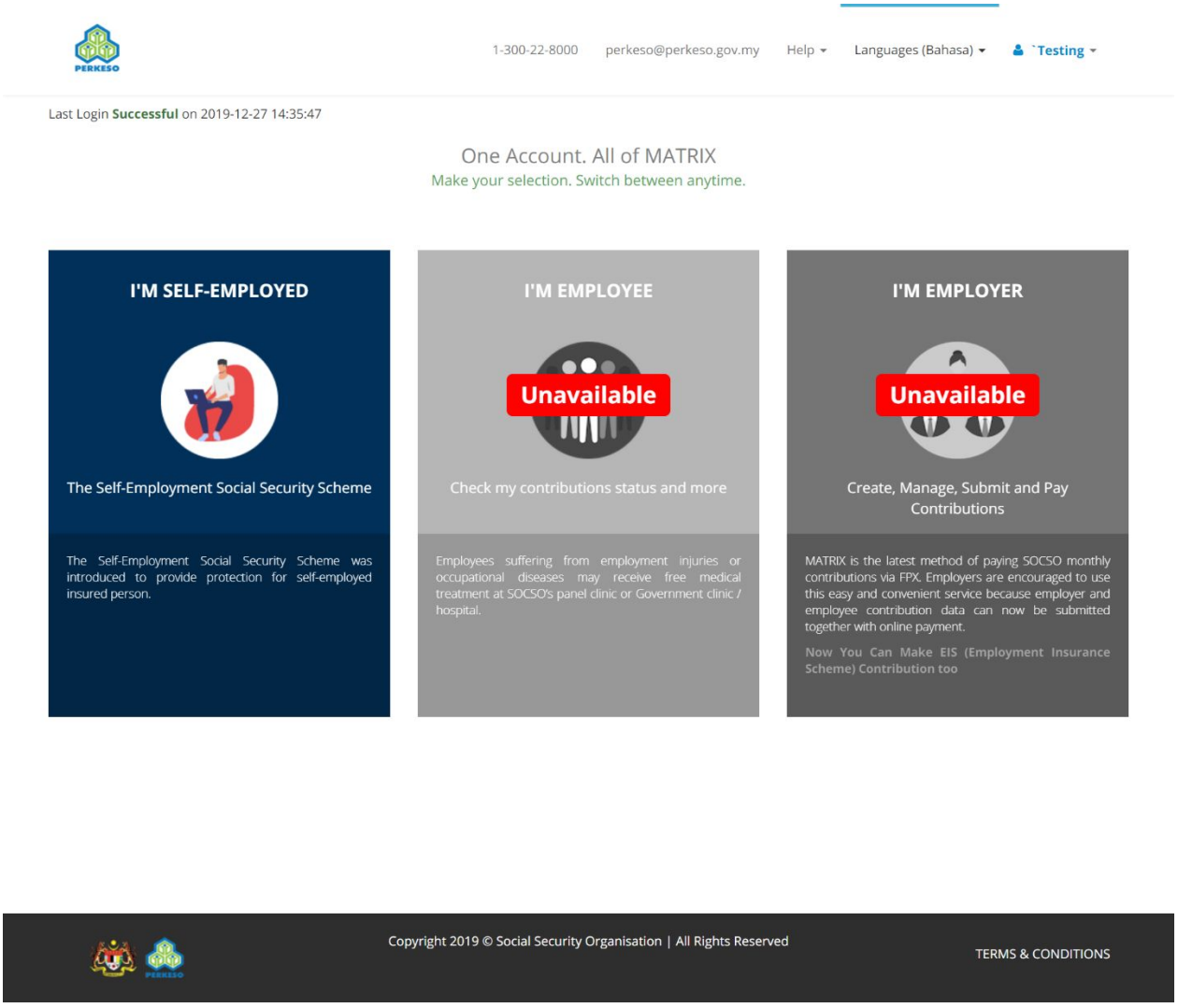
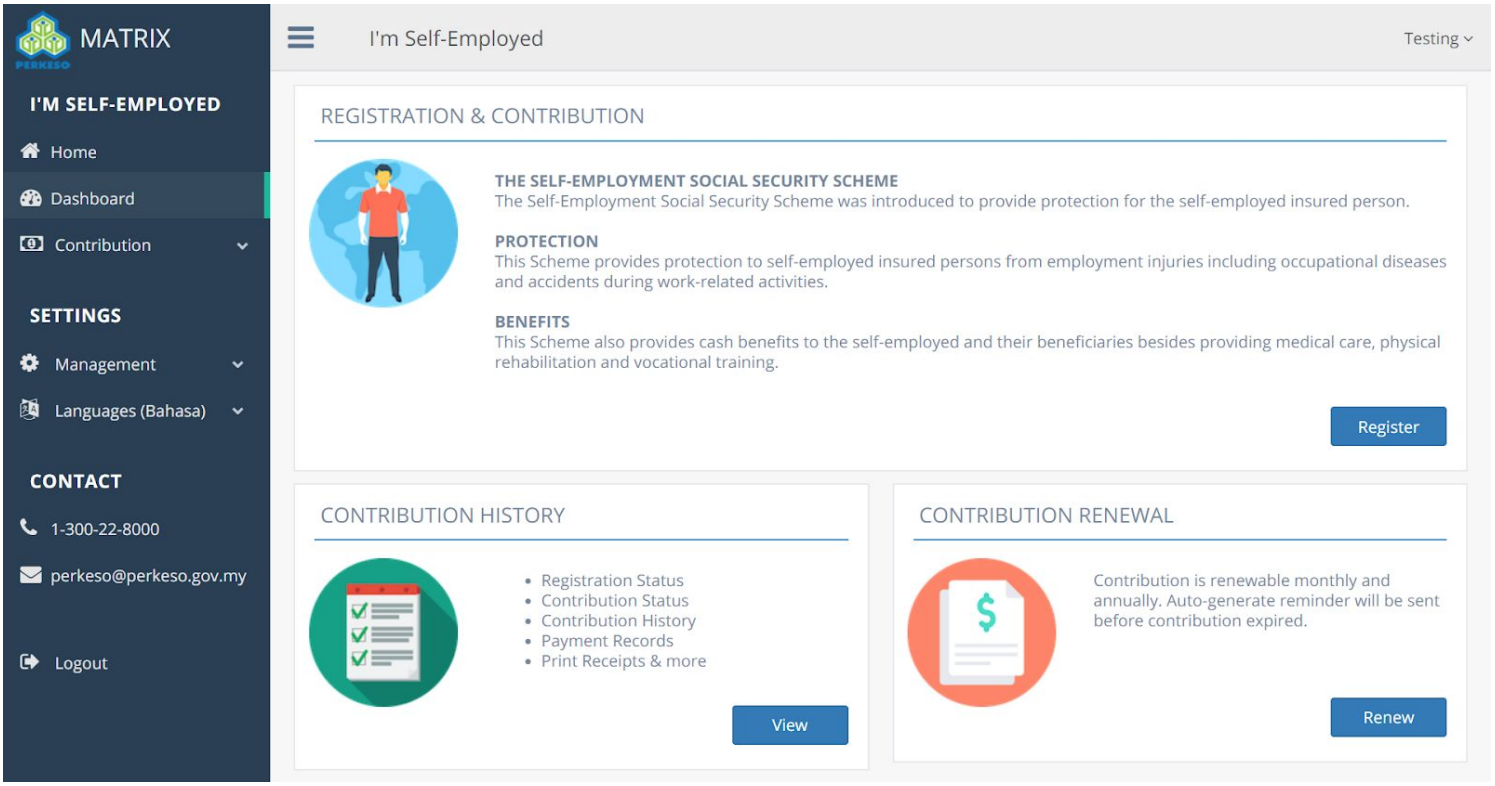
01. Select Mode



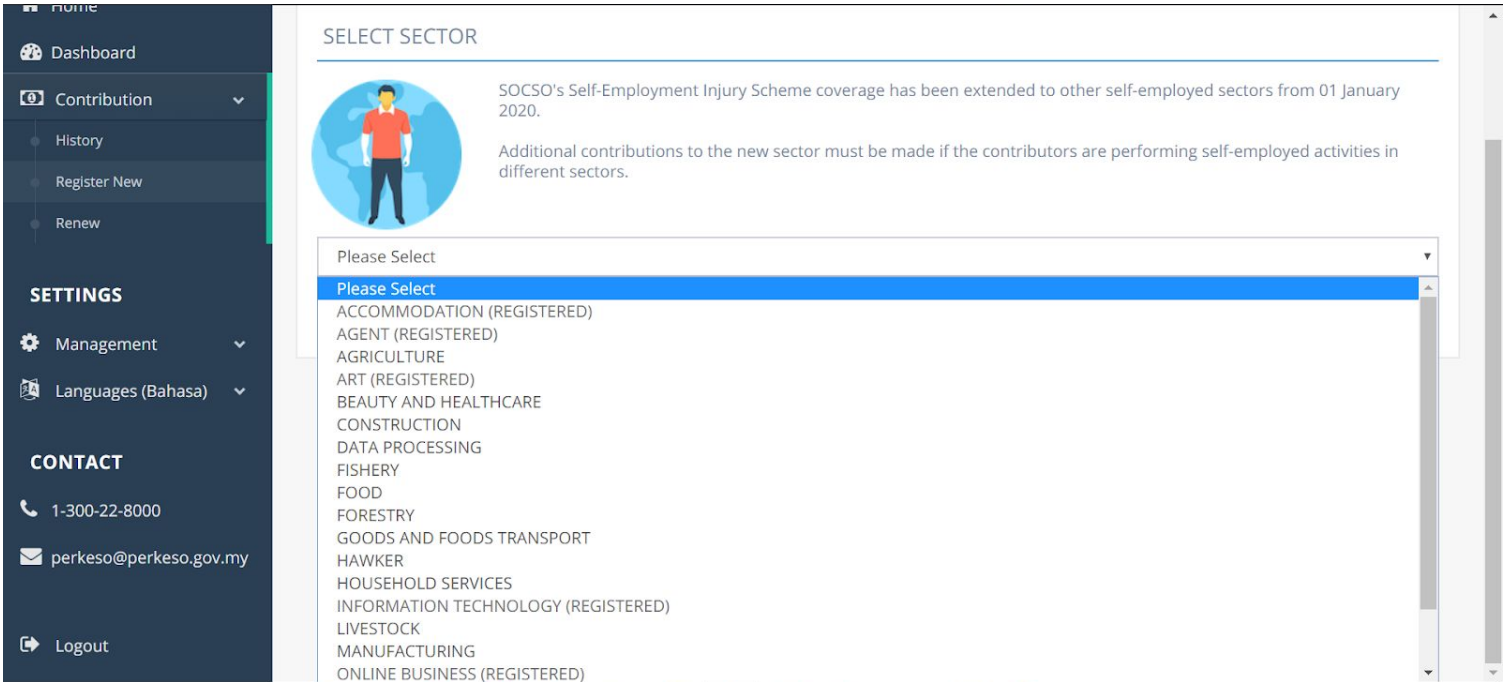
1. Log in to the system.
2. Choose **I'M SELF EMPLOYED** Mode.

02. Register a Contribution



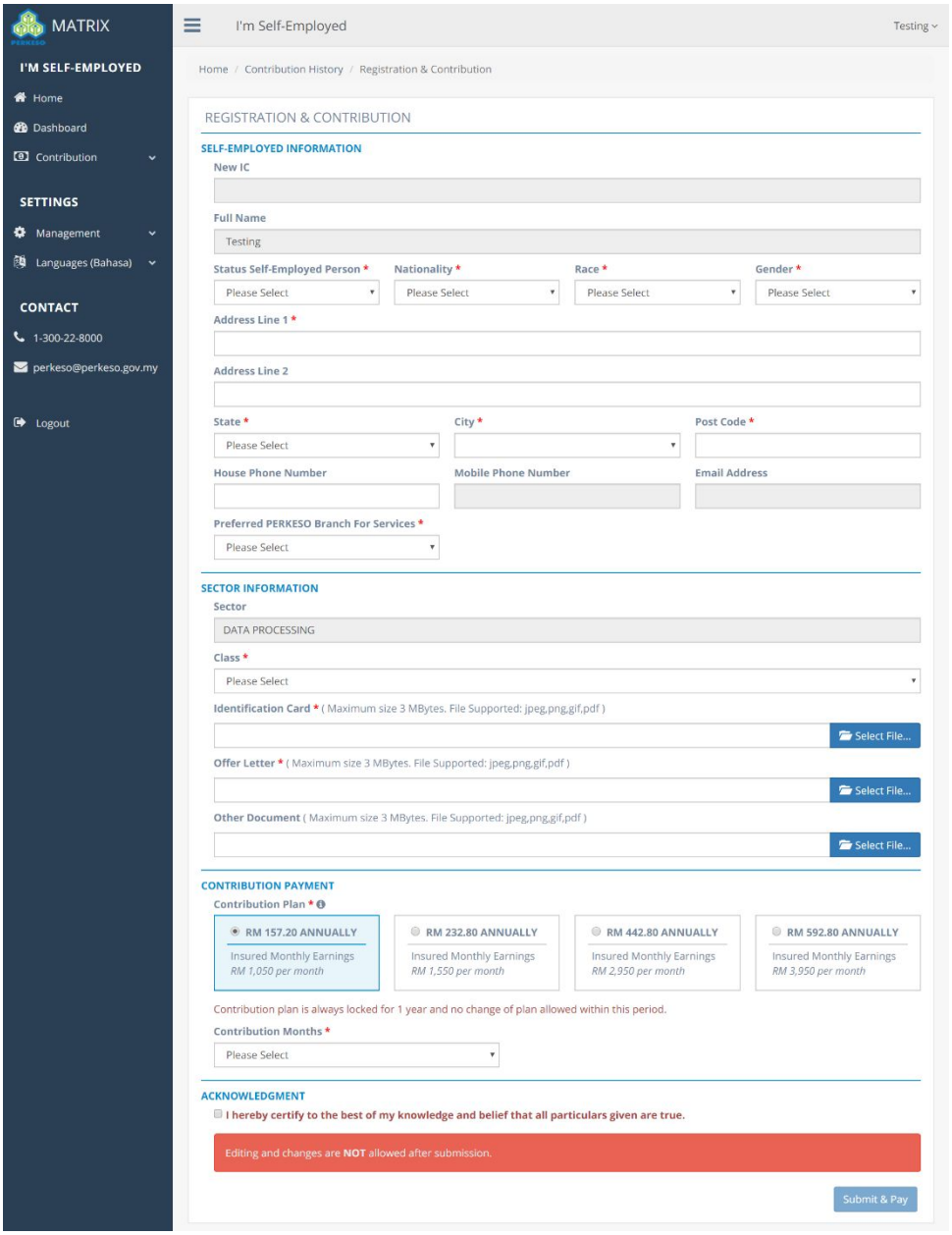
1. At *REGISTER & CONTRIBUTION* panel click on **Register**.
2. It will bring you to the registration page.

03. Choose Sector



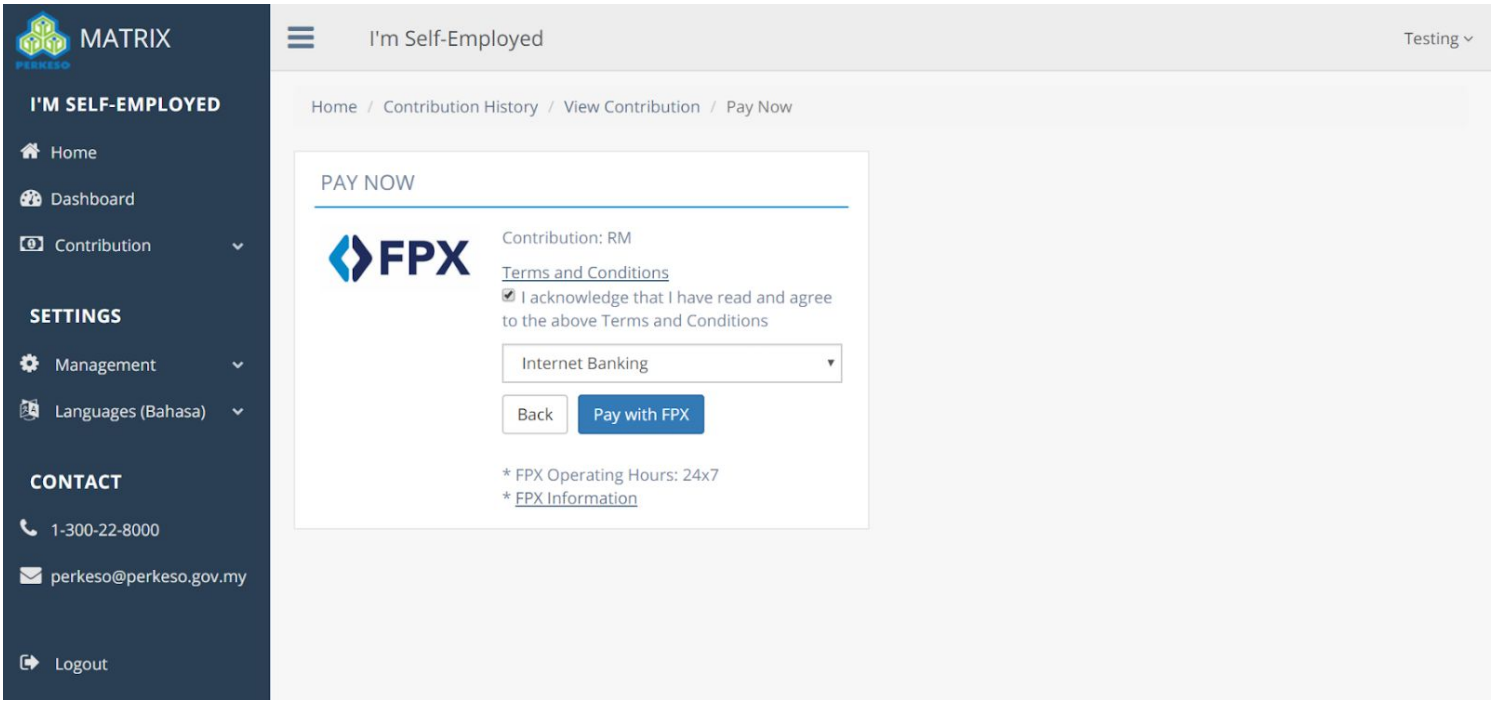
1. At registration page, select one of the sectors from dropdown list. Click Submit to continue.
2. If you have previously registered for a sector, same sector cannot be registered again

04. Registration Form



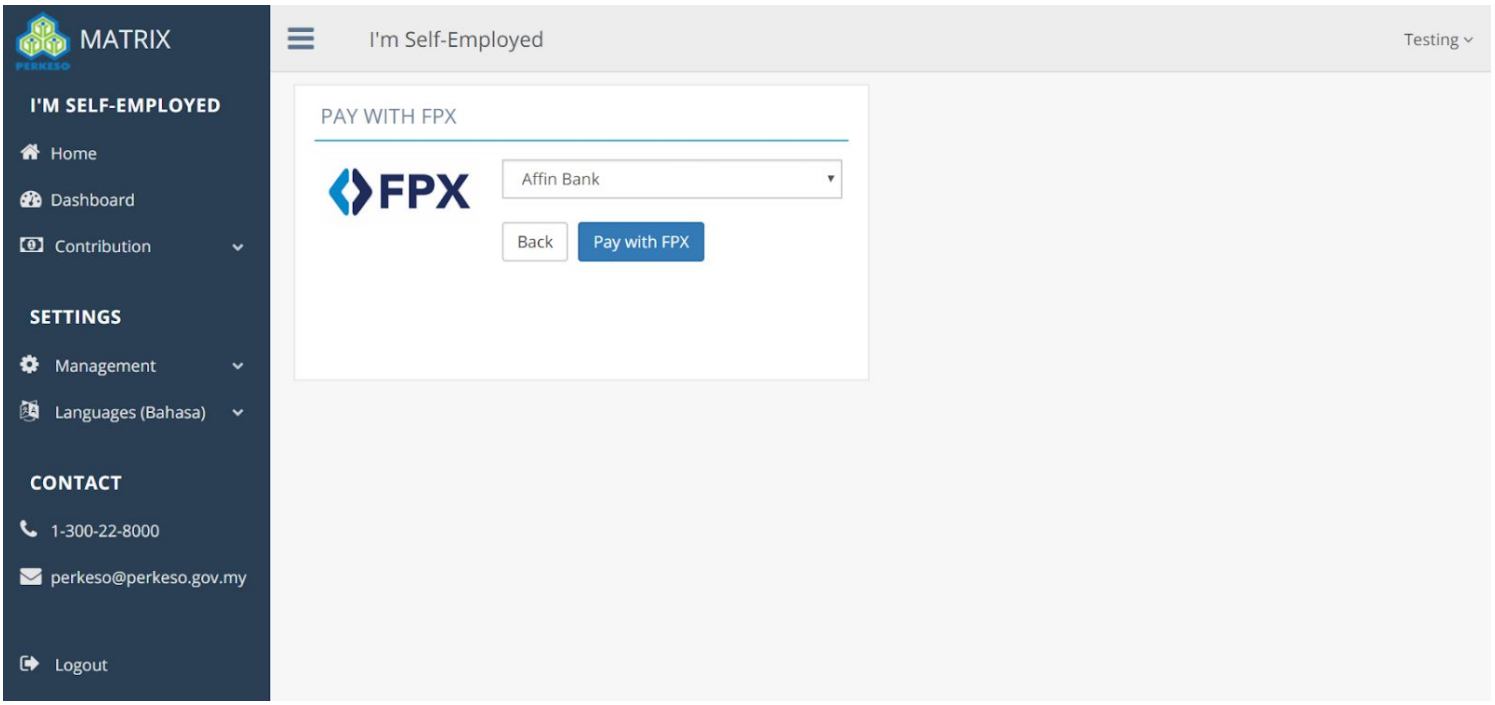
1. **Fill up** all the details.
2. All fields are **required** except *Address Line 2* and *Other documents* (optional)
3. Select class of sector.
4. Select a **plan**.
5. Make sure to **read** and check *Term and Condition*.
6. Finally, click on **Submit & Pay**.

05.FPX



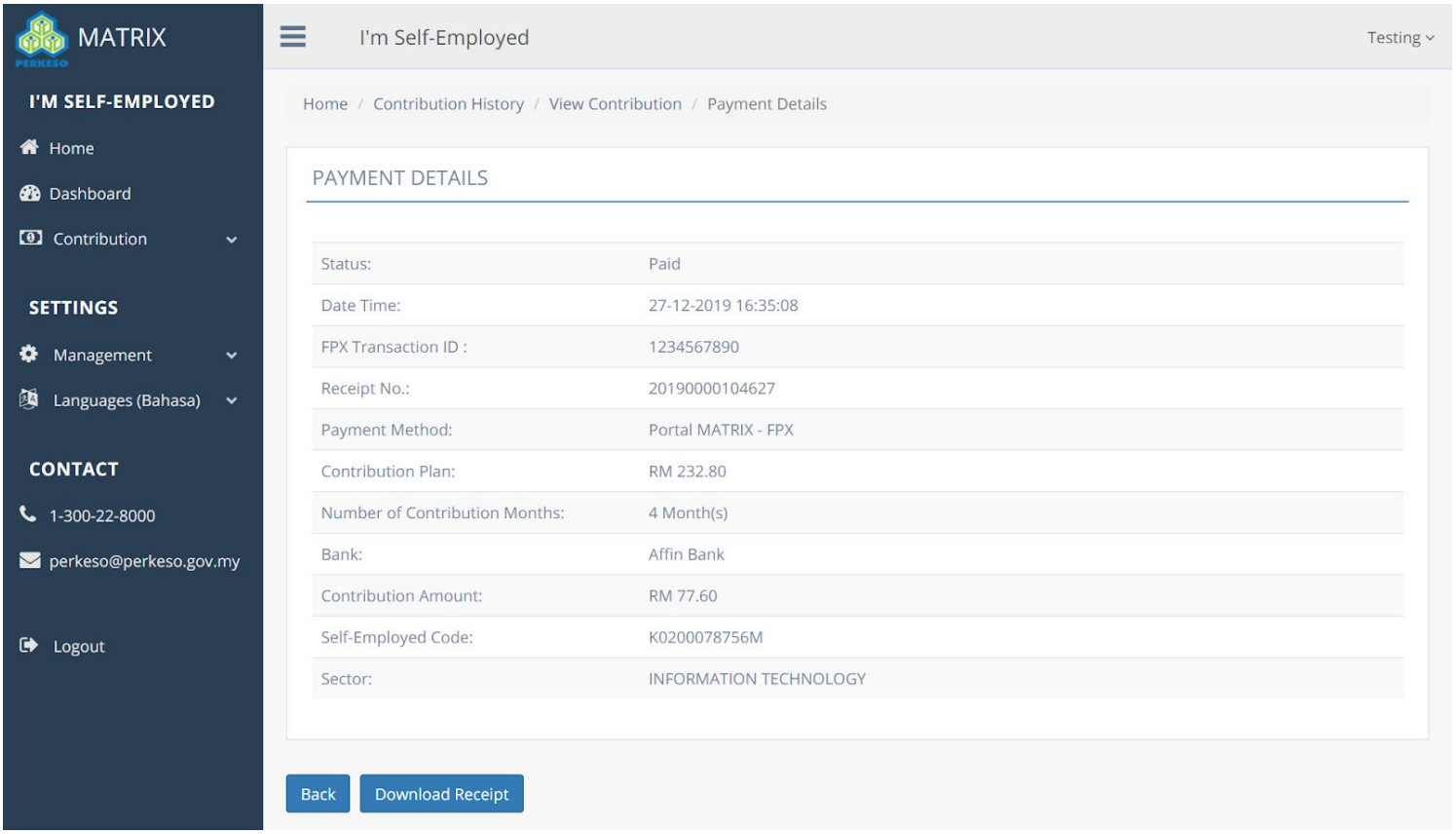
1. **Check** the checkbox, make sure to read the *Terms and Conditions.*
2. Click **Pay with FPX**.

06.Select Bank



1. **Select Bank** that you preferred.
2. Click **Pay with FPX**.
3. Log in with your **Username** and **Password.**
4. Do the **transaction**.
5. After done, will be redirect to **Payment Details** page

07. Transaction Details



1. **Payments Details** page.
2. All the **details** about the transaction will be shown.
3. Option for **download receipt**.

**Upon successful payment, e-receipt shall be issued. Protection shall commence*

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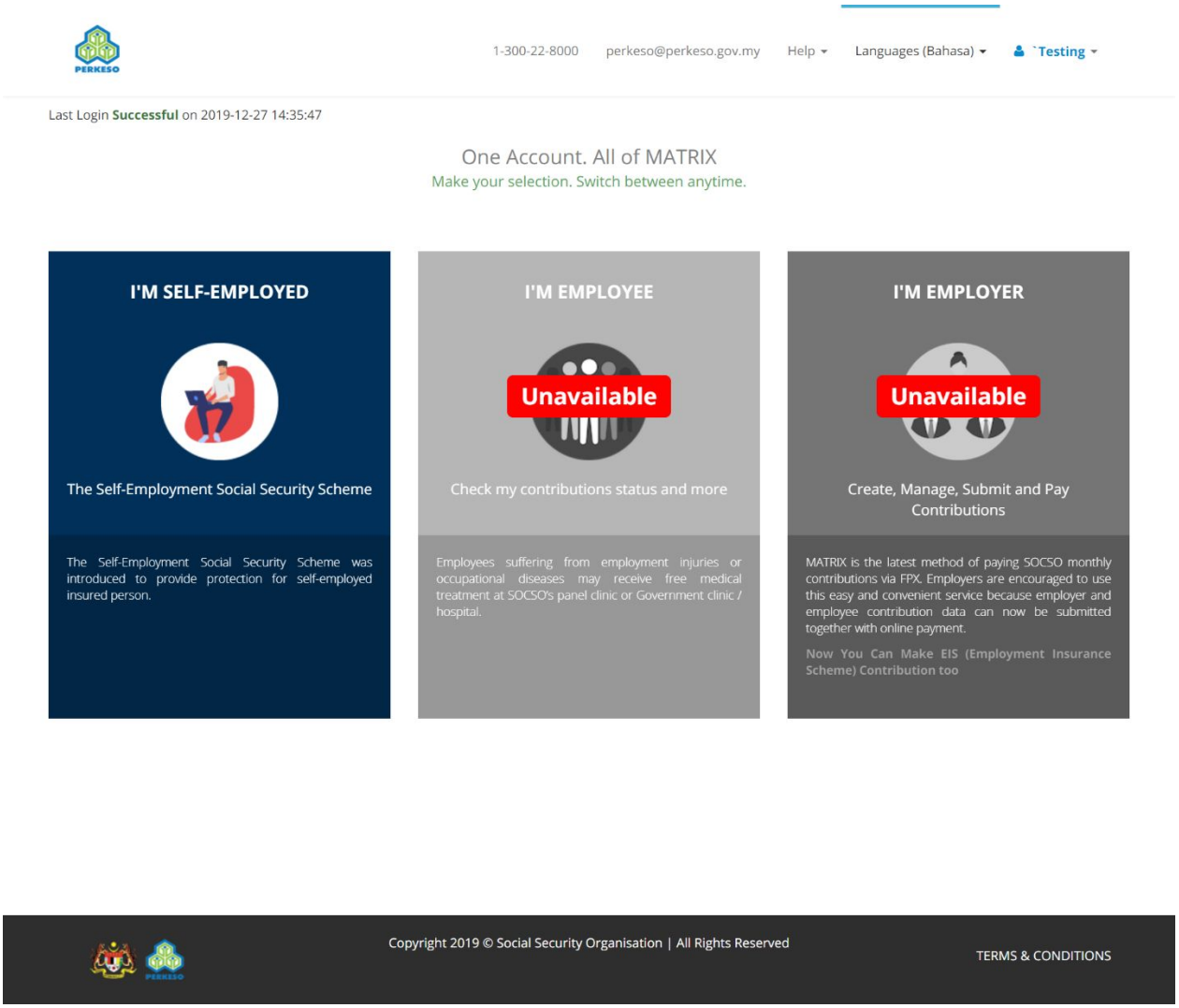
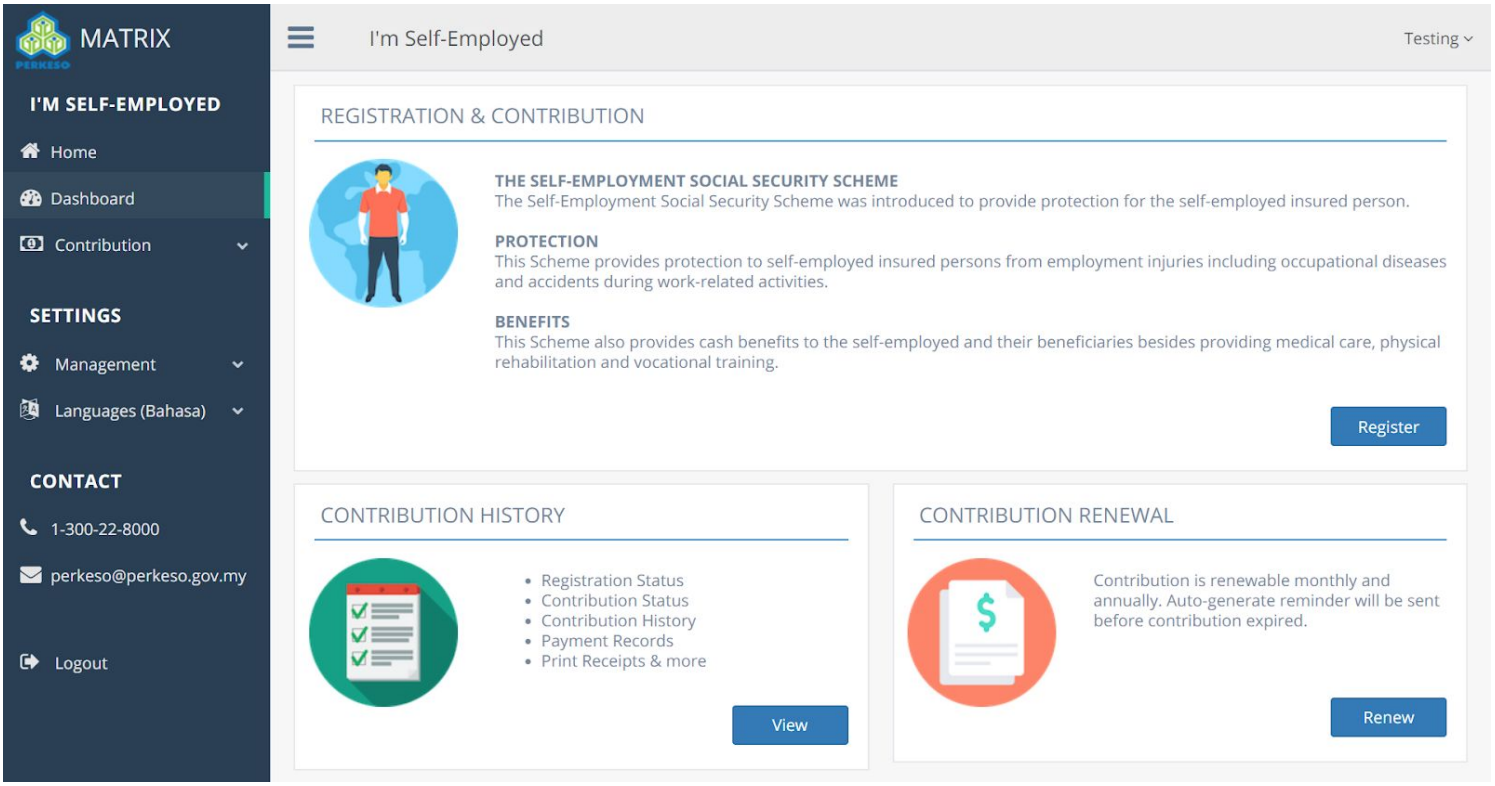
Contribution List

01. Select Mode



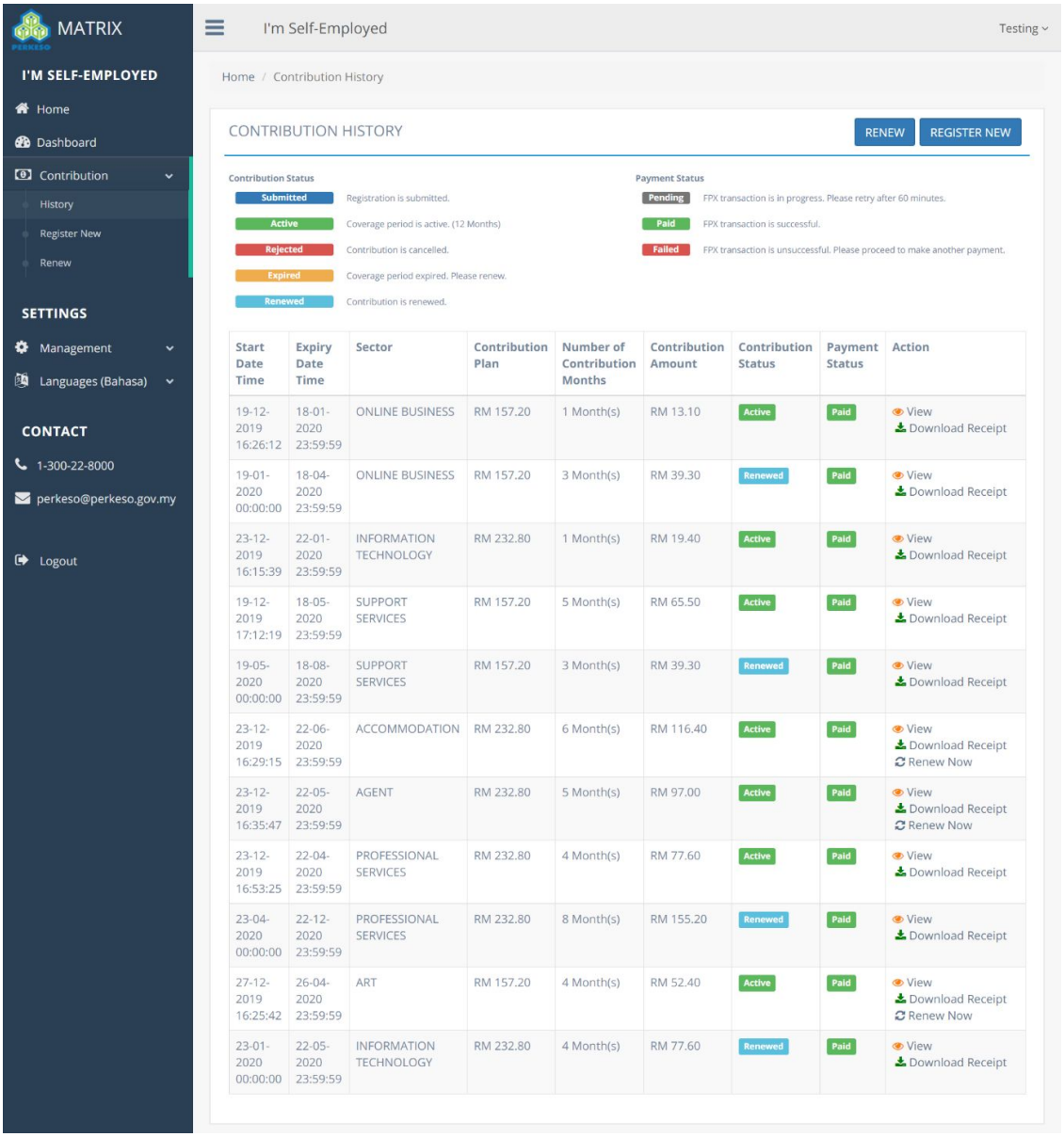
1. Log in to the system.
2. Choose **Self Employed** Mode.

02. Contributions List



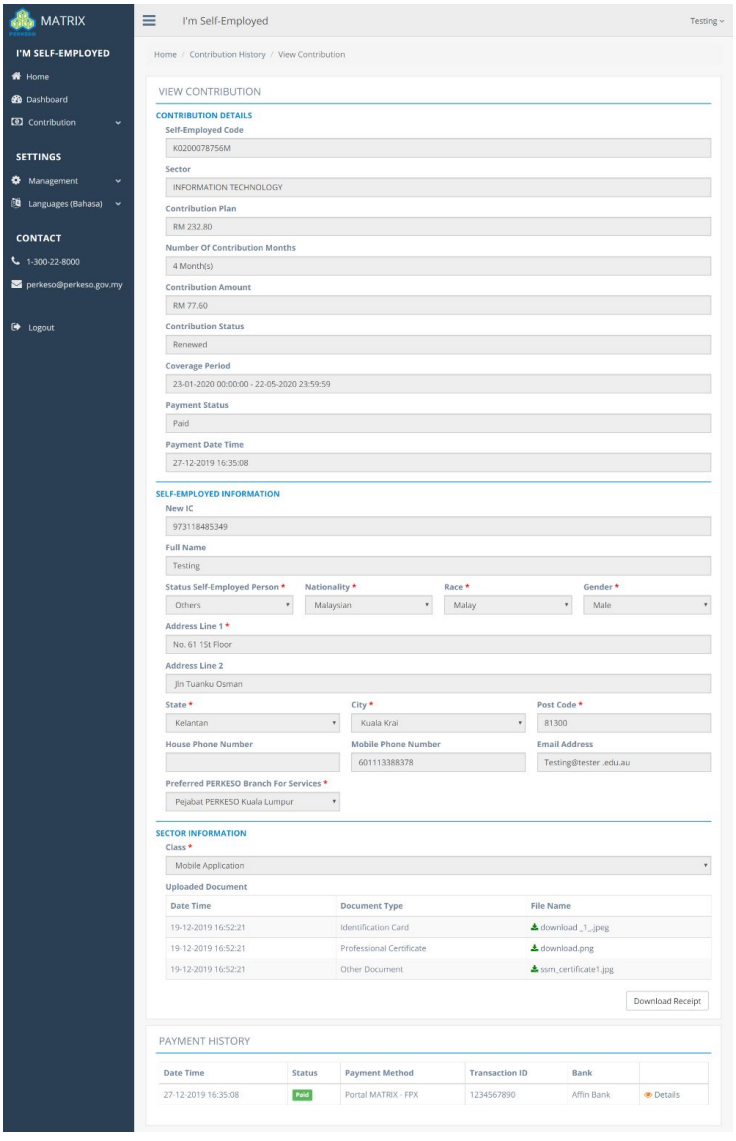
1. At *Listing* panel click on **View**.
2. It will bring you to Contribution List.

03. List of Contributions



1. **List** of contributions.
2. **Contribution** and **Payment** status will be shown.
3. The contribution **receipt** can be downloaded or **viewed**.

04. View Contributions



1. The contribution form will be shown with complete details.
2. The contribution **receipt** can be download.
3. Upload supporting documents can be viewed and downloaded.

05. Download Contribution Receipt

RESIT RASMI NO. RESIT: 20190000104627

ASAL

No. Kad Pengenalan	:	[redacted]
Kod Pengenalan Orang Bekerja Sendiri	:	K0200078756M
Nama	:	[redacted]
Jenis Bayaran	:	Pekerjaan Sendiri - TEKNOLOGI MAKLUMAT
Cara Bayaran	:	Portal MATRIX - FPX
Pelan Caruman	:	RM 232.80
Tunggakan Bulan Caruman	:	4 Bulan
Amaun Tunggakan (RM)	:	RM 77.60
Tarikh Bayaran	:	27-12-2019
Masa Bayaran	:	16:35:08
Tempoh Perlindungan	:	23-01-2020 00:00:00 hingga 22-05-2020 23:59:59
Nama Bank	:	Affin Bank
No. Transaksi FPX	:	1234567890

Resit janaan komputer dan tandatangan tidak diperlukan.

1. Click on download receipt.
2. Download pop up will be shown in browser, click save.
3. Once download complete, open the file.
4. File format is PDF.
5. Above is a sample receipt.

*File can be open using Google Chrome, Mozilla Firefox, Microsoft Edge, and any other PDF software.

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Thanks